

Blue Grass Council Tour Plan Policy

Effective March 1, 2011

The Blue Grass Council Tour Plan Policy will be as follows:

Units are required to submit a tour plan for council review under one of the following circumstances:

- Trips of 500 miles or more
- Trips outside of council borders not to a council-owned property
- Trips to any national high-adventure base, national Scout jamboree, National Order of the Arrow Conference, or regionally sponsored event
- When conducting the following activities outside of council or district events:
 - Aquatics activities (swimming, boating, floating, scuba, etc.)
 - Climbing and rappelling
 - Orientation flights (process flying plan)
 - Shooting sports
 - Any activities involving motorized vehicles as part of the program (snowmobiles, boating, etc.)
- When conducting any Pack overnight campout
 - Any Webelos den overnight campout
- At the council's request

Tour Plans will be submitted to the Blue Grass Council Scout Service Center and will be reviewed by a designated Blue Grass Council staff member on a weekly basis. Tour Plans will then be kept on file until such time as the statute of limitations has expired and then will be destroyed.

Online filing of tour permits are subject to all the same conditions as a physical copy and must be submitted to the Blue Grass Council at the following email address: AnnaMarie.Jackowski@scouting.org. A physical copy of the tour plan will be printed and filed with the Council's tour plans.

Units are responsible for the completion and correction of all material on the tour plan as well as all trainings and prerequisites that apply. Please note that completed tour plans are due at the council office 21 days prior to the activity that is being planned. If any tour plan is submitted incomplete, the unit will be notified and the tour plan will be returned to the unit and accepted only after the corrections are completed. Tour plans turned in after the 21 day requirement will only be accepted upon the Scout Executive's review of circumstances.

All after action reporting should be done with the Blue Grass Council and will be received by Anna Marie and reviewed by the Program Director.